

PART ONE: Recent Accomplishments and Activities

Academic Technology: Recent Accomplishments and Activities

Academic Technology is responsible for working with faculty to help them integrate technology into the curriculum in a meaningful way, to support faculty efforts to apply technology to research questions, and to support student use of curricular and research technologies.

- **Digital Media Tutors (DMTs)**
 - Successful completion of 90 summer projects, ranging from course websites, to 3D animations, to digitization of course materials.
 - A current DMT, Denisse DeLa Cruz, took part in a panel on technology and education, which was filmed at Middlebury as part of a Gates Foundation funded project that is investigating technology strategy within various institutions of higher education.
 - Two DMT alumni received employment offers based on the work they did as DMTs.
- **Distance Learning Initiatives** We've been providing support for a shared distance learning course with MIIS and an Online Hebrew course.
- **Grant Opportunities** We are exploring potential grant opportunities for the Scientific Instruments Collection and Bread Loaf Vermont Teachers Network.
- **New Technology Evaluations** The Curricular Technology Team is assessing Learning Management System (LMS) needs and evaluating streaming video solutions.
- **Peer and Colleague Outreach** We visited peer institutions (e.g. St. Michael's), our colleagues at MIIS, and participated in local professional networks (e.g. NERCOMP).
- **Workshops and Training** We provided faculty, student and staff support through individual one-on-one trainings, classes, work sessions, and group work sessions.

Research & Instruction: Recent Accomplishments & Activities

Research and Instruction supports students through in-class instruction, reference services, workshops, and online outreach. Along with staff from other areas of the Library, we also support faculty as their liaison to library and technology services.

- **Workshops and consultations** Since July, we have provided 13 Language School workshops, 64 undergraduate course-related workshops, 7 faculty workshops, and 5 training and orientation workshops and tours for students and staff, and we have answered more than 1,000 research and technology questions.
- **2014 summer reports** We've written wrap-up reports for the Language Schools,

Bread Loaf School of English, and our first-ever School of the Environment. Based on these reports, we'll develop action plans to address issues that come to the surface.

- **Classroom assessment techniques** Liaisons have been experimenting with classroom assessment techniques and active learning exercises in workshops to increase student engagement and help gauge effectiveness.
- **Library Video Tutorials** Media tutors working with our liaisons created 3 video tutorials for us this summer: "Davis Family Library: 5 Quick Tips" (available in our [Midd Libraries Quick Guide](#) and used in orientation workshops), "Primary vs Secondary Sources" (available in our [Midd Libraries Quick Guide](#) and [used in course guides](#)), and "How and Why to Cite" (available in our [Citation Guide](#)).
- **Collection Management** Librarians and their colleagues in Collection Management did some weeding in crowded areas of the stacks this summer. Faculty were of course consulted.
- **Government Documents** As a result of a 2013 assessment, we dropped our status as an affiliate of the Vermont State Data Center. Our affiliation provided us with unnecessary duplicate copies of print publications. Dropping our status allows another organization to become an affiliate. Some weeding has been done in the print collection.
- **Film and Media Preservation** Compared to last year, we received relatively few requests for preservation DVDs; suggesting that perhaps the bulk of the work of moving from analog to digital is behind us.

Discovery & Access: Recent Accomplishments

Discovery & Access provides services that include acquisition and licensing of both print and electronic resources, circulation, reserves, interlibrary loan, cataloging, and library systems.

- **Expanding NExpress** ConnectNY/NExpress pilot implementation should go live in Jan 2015. This will expand our NExpress borrowing relationship to 18 additional upstate New York schools and provide patron-initiated access to many more print monographs.
- **Collaborative Collection Analysis** We signed up for the EAST project's grant-funded collection analysis pilot in preparation for looking at preserving last copies of monographs regionally. This will enable us to make thoughtful collection decisions while remaining assured that, if necessary, hard copies of all monographs included in the project will be available from nearby locations, with no additional ILL fees beyond shipping.
- **Study Carrels** Carrel sign up day on 9/16 went fairly smoothly.
- **Journal Management** We canceled 135 journals following a [journal usage review](#)
- **Streaming Video Service** We signed a license with [Kanapy](#), a streaming movie service focusing primarily on documentaries and selected feature films to provide online access to films. Eventually we will include a patron-driven acquisition (PDA) program for their entire collection. MIIS is included as part of this initiative.

- **Journal Access Shifts** We are moving to a token access model for Informa Healthcare journals. Currently, we subscribe to a limited number of Informa titles, but non-subscribed titles were inaccessible to patrons. This will provide patrons with seamless access to the entire repertoire of Informa titles.
- **Textbook Collection Policy** We clarified our textbook collection development policy to reaffirm the library does not purchase textbooks except in very rare cases.

Special Collections & Archives (SCA): Recent Accomplishments

Special Collections & Archives is a library within our library, providing specialized services that focus on the unique and rare, ranging from incunabula, manuscripts, first editions, realia, and documenting the history of Middlebury.

- **College-wide Collaborations**
 - **College Communications**
 - Designed and installed a Special Collections entry mural and exterior door sign.
 - Provided ongoing support and research for Robert Keren, Stephen Diehl, and other staff writers from College Communications.
 - Designed an exhibition catalog for *Good Things to Eat: Recipes and Communities from 1827 to the Present* (curated by Emily Bogin '16)
 - Opened a [Vimeo video channel](#) to present films from the Archives with custom designed intro credit screens.
 - **Co-sponsored programs, speakers, and events**
 - Parchment making workshop [featured by College Communications](#).
 - Isaac Cates, UVM professor of Literature and graphic novelist.
 - Ben Tilghman of Lawrence University, exploring calligraphy and ornament in The Book of Kells.
 - “Charity & Sylvia: A Same-Sex Marriage in Early Weybridge, Vt.,” an upcoming talk by author Rachel Hope Cleves.
 - **Language Schools.** In support of the Language Schools upcoming Centennial, we:
 - Digitized LS-related archival documents.
 - Supported research by David Bain and David Stameshkin
 - Supported a film production company working on a documentary of the Summer Language Schools: digitised mid-century audio recordings; worked with FMMC to film B-roll footage of LPs playing on vintage players for use in the documentary.
 - **Old Chapel**

- Rebekah Irwin and Danielle Rougeau, with a SCA student, were filmed and interviewed, along with Ron Liebowitz, Susan Baldrige, and Jeff Howarth by a Gate Grant film crew to discuss “student-centered” learning.
 - Danielle Rougeau and SCA students cataloged historic photos of College athletics for the Fieldhouse athletics project; we participated in many, many conference calls and planning meetings.
 - Danielle Rougeau assisted Jessica Liebowitz in selecting, reproducing, and installing 17 historic photographic panels in Kirk Alumni Center.
 - [FoodWorks](#)
 - SCA sponsored a summer *Food and Farm Archives Intern* who interviewed faculty and students interested in Food Studies, reviewed our library collections and proposed interdisciplinary acquisitions to support Food Studies research and teaching, and co-curated an exhibition, “*Good Things to Eat: Recipes and Communities from 1827 to the Present.*”
 - **Facilities**
 - Joseph Watson (as DFL Facilities Coordinator) worked closely with Facilities Services and Media Services to plan the renovation of LIB105 into a video conferencing facility.
 - Danielle Rougeau worked with College Facilities to locate the artifacts from the Starr Library *Saudi Arabia Room*.
 - **ITS**
 - We continue with our ongoing experimentation with Amazon cloud-based storage solutions to provide a long-term, affordable method for archiving very large archival files.
 - **Grants Office**
 - We submitted a grant to host Shakespeare’s First Folio exhibition in 2016; Rebekah Irwin will serve as Project Director; Timothy Billings and Jim Berg are Project Scholars.
- **Service to the College** Rebekah Irwin continues to serve on the Presidential Search Committee and the Communications Working Group. She also attended the “Visual Thinking Retreat,” sponsored by Tim Spears and Pieter Brucke, August 29, 2014, and spoke on a Clifford Symposium Panel, *Born Digital Publishing: New technology and scholarly communication*.
- **SCA Ongoing Activities**
 - Launched new visitor, reference, and materials tracking tools to better assess the use of special collections materials and resources.

- Assisted 553 student, faculty, and independent researchers in the reading room.
 - Held 25 workshops.
 - Provided research support for the Class of 1965's 50th reunion.
 - Launched a new [Special Collections blog](#) (July 2014); published 17 blog posts with 1,273 views.
 - Accepted, on long-term loan, over 58 boxes of personal correspondence between a number of related Quaker families in Vermont, 1757-1962. The letters concern personal, farming, and business matters relating to the various families, and major political and social issues of their times, including abolitionism, the Civil War, temperance, women's rights, education, and controversies within the Quaker faith. SCA staff toured the Rokeby site and met with the Director of the museum and the Board of Directors.
 - Hosted 5th and 6th grade students, educators, and chaperones from Weybridge Elementary School.
 - Reorganized and re-boxed 11,000 alumnae files transferred from the Office of Constituent Records.
 - Danielle Rougeau began planning an oral history project with significant Middlebury figures, starting with former Dean Dennis O'Brien.
 - Rebekah Irwin and Danielle Rougeau continue to participate in planning discussions for the scientific instrument collection.
 - Completed a security insurance audit and reviewed a list of high-value collection items.
 - With Richard Jenkins in the lead, created documentation for the implementation of [ArchivesSpace](#), an open source archives software tool for managing and providing web access to archives and manuscripts.
- **Conservation and Preservation** Ginny Faust completed 47 conservation treatments on Special Collections items, and 102 repairs of books in the circulating collections. 48 music scores were pamphlet bound by students.
 - **Disaster Recovery** We met with a consultant from the Northeast Document Conservation Center (NEDCC) to review our disaster recovery preparedness.
 - **Exhibitions and Displays**
 - In Special Collections, we mounted these three exhibits:
 - *Good Things to Eat: Recipes and Communities from 1827 to the Present* (curated by Emily Bogin '16)
 - *Artists Books from the Abernethy Collection*
 - *Buddhism in Art, Performance, and Text: Traditions Across Middlebury*
 - In the Atrium, we mounted seven exhibits:
 - Six student/Club displays
 - Museum of Art: Tibetan Monks sand mandala

Library Administration: Recent Accomplishments

The library administration focuses on broad topics that cut across the various areas of the library, and intersect with campus-wide efforts to support the academic mission.

- **Clifford Symposium** In conjunction with the Center for Teaching, Learning, and Research and the Digital Liberal Arts Initiative, we held a successful Clifford Symposium entitled “[Transforming the Academy in the Digital Era](#)”.
- **Launch of the DLA website** As part of the Digital Liberal Arts Initiative team, we helped launch the new [DLA website](#), which features projects, a brown-bag lunch series, reading groups, and more.
- **Academic Roundtable** In collaboration with the Center for Teaching, Learning, and Research, we organized the [Fall 2014 Academic Roundtable](#) series which features talks on “The future of the lecture”, “Grading”, and (co-sponsored with DLA) a visit in December by Will Thomas of the University of Nebraska.
- **Updated Library Website** As part of the spin-off of the library from LIS, we published a new ‘[about the library](#)’ section of the library website to provide access to our policies, organizational chart, goals for the year, our blog (shared with ITS), and other useful information about the library organization.
- **MISO Survey** We updated the [MISO website](#) (go.middlebury.edu/miso) with the 2014 data. We’ll be analyzing it in the coming months.

Professional Development & Contributions to the Profession

Conferences and professional development:

- *Carrie and Stacy gave a presentation at the Vermont Library Association’s College & Special Libraries conference on our 11-month long planning process for moving to a new web-based research guides platform;*
- *Wendy attended a one-day conference for Oberlin group science librarians which she helped organize;*
- *As a member of the Library Instruction Round table, Steve has begun working with a committee that is planning a discussion on teaching, learning and technology at the American Library Association midwinter meeting in Chicago;*
- *Joy will review and update the Italian language section of the online publication Resources for College Libraries.*
- *Bryan attended Internet Librarian conference in Monterey*
- *Rebekah Irwin was invited to serve as an advisor to the statewide Historic Film Preservation Task Force and to the statewide local access TV video preservation effort. She continues to serve on the Archives Advisory Board of the Sheldon Museum, and will be the co-chair of the 2015 Oberlin17 Special Collections Unconference.*
- *Joseph Watson attended the intensive course [The Printed Book in the West since 1800](#) held at the University of Virginia.*

- *Danielle Rougeau attended the intensive course [Archives for Special Collections Librarians](#) held at Yale University.*
- *Rebekah Irwin attended the Rare Books and Manuscripts Preconference of the American Library Association including a 1-day workshop, “Teaching with Primary Sources.”*
- *Mike Roy attended the annual Oberlin Library Director’s meeting at Rhodes College in Memphis, TN., helped organize a webinar on the use of Shared Shelf within Oberlin Group libraries, attended ‘innovation ‘ seminar sponsored by Ithaka, the CLIR post-doc seminar, continues to serve as chair of the Oberlin Group’s [Lever Initiative](#), editorial board member of [Academic Commons](#), and e-content editor for Educause Review.*

Staff News

- *Mike Roy is now Dean of the Library*
- *Carrie Macfarlane is now the Director of Research and Instruction*
- *Terry Simpkins now the Director of Discovery and Access*
- *Alicia Peaker is the new Postdoctoral Fellow in the Digital Liberal Arts for the Digital Liberal Arts Initiative*
- *Bill Koulopoulos is the new Director of Academic Technology*
- *We have a search on for a new director of collection management.*

PART TWO: Upcoming Efforts

This section describes our priorities for the next three to six months, organized by the work groups within the library.

Academic Technology: Upcoming Efforts

- **Classroom Design and Assessment** We will participate in the efforts of the Academic Space Advisory Group led by Suzanne Gurland to assess existing spaces, evaluate renovation requests and identify trends in classroom design.
- **Digital Enhancement Fund** Working with the academic administration, and through the generous support of a donor, we have created a new ‘digital enhancement fund’ which will provide resources for faculty wishing to explore how to integrate technology into their teaching and into their research programs.
- **Digital Liberal Arts (DLA) Initiative** We will implement communication plans and develop routines for oversight and smooth execution of DLA projects. We will also

assist in the completion of current DLA projects in progress. See <http://go.middlebury.edu/dla> for details.

- **Digital Media Tutors (DMTs)** We will expand the roles and responsibilities of the DMTs to both collect better usage data as well to support different kinds of projects.
- **Distance Learning Initiatives** As time allows, we will collaborate with Media Services and others to support both current and new distance learning pilot projects.
- **Grant Opportunities** We will identify relevant grant opportunities with the office of Corporate & Foundation Relations to support faculty efforts to innovate with technology.
- **Outreach** In our efforts to ensure effective two-way communication with key stakeholders and partners, we will more systematically reach out to new faculty, improve upon existing lines of communication with MIIS, and explore additional outreach opportunities on campus.
- **Digital Learning Technology Evaluations** We plan to run an LMS pilot (Canvas) at both Middlebury and MIIS, and to make a recommendation regarding a campus-wide video platform to the College.
- **Improvements to Workshops and Training** In an effort to align our training and workshops to the current and emerging needs of our students and faculty we will:
 - Aggregate all workshop/training efforts in one place to determine gaps, overlap, and needs.
 - Collaborate with Center for Teaching, Learning, and Research to design and schedule faculty professional development opportunities.
 - Reach out to departments to establish interests in department-specific workshops and presentations.
 - Reach out to newly hired faculty to assess support received and determine needs.

Research & Instruction: Upcoming Efforts

- **Candy Calling Cards** will be distributed to students in the library in the last week of October and the first week of November. These are bright yellow business cards that invite students to ask questions at the Research Desk. They're dropped off along with a piece of candy.
- **Scientific Instruments Collection** Wendy Shook will provide leadership for the group interested in preserving and promoting the scientific instruments collection.
- **J-Term Workshop** We are planning a new j-term workshop called, "Zotero and beyond: Power Research Tips for the Student Researcher."
- **Library Website Usability Testing** We will get a report from Simmons College Graduate School of Library and Information Science students on their usability testing of the library site, and review their recommendations for how to improve our site.

- **Wireless Network Rollout** We will work with our colleagues in ITS in the roll-out of a new wireless network to ensure that the roll-out plan makes sense from the point of view of faculty and students in terms of the names of the new network, and the process of joining the network.
- **Research & Technology Assessments** We are working with the Office of Planning and Assessment to explore opportunities to refine our efforts to assess the research and technology skills of current and incoming students.

Discovery & Access: Upcoming Efforts

- **Copyright Workshops** Terry Simpkins will be teaching two copyright workshops this J-Term . One will be for the Digital Media bootcamp and the other for Peter Lourie's class.
- **Improving Carrel Registration** The Banner feed to Millennium for carrel signups is still not 100% accurately showing which students are enrolled in 500+ level courses. We will work with ITS to figure out a fix to this problem.
- **On-going Collection Management** In addition to the shifts in the American Literature (PS) section, we are relocating some of the popular browsing sections and thinning under-used sections of the DVD collection.
- **E-book Discovery Improvements** As a result of some confusion about what ebooks we have access to, we are looking at ways to improve subject access to the bibliographic records for the EBL ebooks we have not yet purchased.
- **Scanning Policy** We are drafting a policy for scanning support to clarify what sort of scanning the library can do for faculty. As part of this effort, we'll also be looking at options to make self-service scanning easier and more book friendly.
- **Print Approval Plan** We will meet with the liaisons about various collections-related topics, including the print approval plan and the ebook patron-driven acquisitions (PDA) program.

Special Collections & Archives: Upcoming Efforts

- **ArchivesSpace:** We will continue our work to implement ArchivesSpace.
- **DLA & Special Collections** We will be clarifying how Special Collections fits into the Digital Liberal Arts Initiative.
- **Born Digital Archives** We will be piloting [Preservica](#) for the storage of born-digital archives.
- **New platform for digital exhibitions** In partnership with the [DLA](#), we plan to pilot [Omeka](#), a web-publishing platform that will allow faculty and students to display collections and build digital exhibitions.
- **Audio Archives** We will investigate audio storage and delivery solutions for the [Helen Flanders audio recordings digitized as part of a national grant](#).

Library Administration: Upcoming Efforts

- **Library Data Project** We will be looking at all of the various ways in which we collect data about use of our services and resources with an eye towards focusing on how we can use this data to ensure that we understand trends, and the evolving needs of our faculty and students.
- **Community Relationship Management System** As part of the library data project, we will be exploring what options we have for better understanding the type and frequency of interactions we have with our community.
- **Library Newsletter** We will be launching a library newsletter to help our community understand what's new, remind them of key services and resources, and learn about how our community is using the library in interesting and innovative ways.
- **Library Mission, Vision, and Values** We are spending the rest of the fall looking at the mission and vision for the library, and reviewing the values of the library.
- **MISO analysis** We will look more closely at the MISO survey results in order to identify those issues that require deeper analysis.
- **Open Access Working Group** We'll be putting together a group of faculty and staff interested in open access publishing.
- **E-portfolio for Faculty** Jim Ralph and Mike Roy are co-chairing a group that is exploring options for systems to more fully automate the sharing of information about faculty and their accomplishments.
- **Science Challenge (with Steve Trombulak)** We're working with Director of the Sciences Steve Trombulak to launch a website to allow science faculty and others with a stake in the future of science at Middlebury to crowdsource ideas for what should be the science priorities in the coming years.
- **Top Ten Student Tech Skills** We're working with the Center for Careers and Internships to document the technical skills that employers are looking for, and where on campus and online students can acquire these skills.
- **Librarian Advancement and Promotion Program (LAPP)** We will review the LAPP program for librarians.
- **Videoconferencing Facility** Joseph Watson will continue to support the renovations of DFL105 and the resulting shifts in collections and study spaces.
- **Armstrong Library Re-Envisioning** We are working with colleagues in the Sciences, the Registrar's Office, and Facilities to re-imagine the shape and services of Armstrong Library as part of a larger effort to address space challenges in BiHall.

