



ASPE
ASSISTANT SECRETARY FOR
PLANNING AND EVALUATION

OFFICE OF
HEALTH POLICY

INTERNSHIP OPPORTUNITY IN HEALTH POLICY

Join the HHS' Office of Health Policy 2021 Summer Internship Program

How to Apply

Please submit a current resume, cover letter, and relevant writing sample (3-5 pages) to

angela.barbour-rawlings@hhs.gov
no later than **April 1, 2021**.

Positions are filled on a flow basis, so early applications are encouraged.

The United States Government does not discriminate in employment on the basis of race, color, religion, sex, national origin, political affiliation, sexual orientation, gender identity, marital status, disability and genetic information, age, membership in an employee organization, or other non-merit factor.

aspe.hhs.gov 

The Office of the Assistant Secretary for Planning and Evaluation (ASPE) within the U.S. Department of Health and Human Services (HHS) is currently seeking students for a summer intern program. ASPE serves as the principal advisor to the Secretary of HHS on policy development and is responsible for major activities in the areas of policy coordination, legislative development, strategic planning, policy research, evaluation, and economic analysis. Students will gain experience in a fast-paced and inclusive team-based work environment, contribute to the production of analytic papers, and be exposed to a wide breadth of health policy. The Office of Health Policy works on a wide array of topics relating to health insurance coverage, access, financing, spending, quality, and data.

Position Duties and Responsibilities:

- Work with a team to develop and execute a policy research project
- Help respond to requests from ASPE and Departmental leadership for policy analysis and information on a wide variety of health policy topics and initiatives
- Conduct analyses with federal and public data sources
- Present research findings at one or more staff meetings

Qualifications:

- Strong communication skills, both written and oral
- A highly motivated analytic thinker with research skills, quantitative and/or qualitative
- Courses or experience in public policy, economics, or public health
- Interest in connecting and translating research into policy

General Position Summary

Interns will work in collaboration with staff on research projects and will have the opportunity to present their findings to the Office. Applicants must be graduate or undergraduate students in good academic standing. At this time, we have several unpaid virtual positions and hope to have paid positions. Because our staff are working remotely now (February 2021), internships may begin as virtual positions. If staff return to the office, interns may be able to work in person but may continue on a virtual basis. We welcome interns from a wide array of backgrounds. The intern program will likely start in June and run through August. The normal office workday is 9:00 am - 5:30 pm.